



Employment Application

(AN EQUAL OPPORTUNITY EMPLOYER)

Applicant Information

Full Name: _____ Date: _____
Last First M.I.

Address: _____
Street Address Apartment/Unit #

_____ *City State ZIP Code*

Phone: () _____ Are you 18 years or older? YES NO

Date Available: _____ Desired Salary: \$ _____

Position Applied for: _____ Emergency Contact: _____

Are you a citizen of the United States? YES NO If no, are you authorized to work in the U.S.? YES NO

Have you ever worked for this company? YES NO If so, when? _____

Education

High School: _____ Location: _____

Did you graduate? YES NO Degree: _____

College: _____ Location: _____

Did you graduate? YES NO Degree: _____

Other: _____ Location: _____

Did you graduate? YES NO Degree: _____

References

Please list three professional references.

Full Name: _____ Relationship: _____

Address: _____ Phone: () _____

Full Name: _____ Relationship: _____

Address: _____ Phone: () _____

Full Name: _____ Relationship: _____

Address: _____ Phone: () _____

General

Subjects of Special Study or Research: _____

Special Skills: _____ Activities: _____

(Exclude organizations, the name of which indicates the race, creed, sex, age, marital status, color or nation of origin of its members.)

U.S. Military or Naval Service _____ Rank _____ Present Membership in National Guard or Reserves _____

Previous Employment

Company: _____ Phone: (____) _____

Address: _____ Supervisor: _____

Job Title: _____ Starting Salary: \$ _____ Ending Salary: \$ _____

Responsibilities
:

From: _____ To: _____ Reason for Leaving: _____

May we contact your previous supervisor for a reference? YES NO

Company: _____ Phone: (____) _____

Address: _____ Supervisor: _____

Job Title: _____ Starting Salary: \$ _____ Ending Salary: \$ _____

Responsibilities
:

From: _____ To: _____ Reason for Leaving: _____

May we contact your previous supervisor for a reference? YES NO

Company: _____ Phone: (____) _____

Address: _____ Supervisor: _____

Job Title: _____ Starting Salary: \$ _____ Ending Salary: \$ _____

Responsibilities
:

From: _____ To: _____ Reason for Leaving: _____

May we contact your previous supervisor for a reference? YES NO

Which of these jobs did you like best? _____

What did you like about this job? _____

Disclaimer and Signature

I certify that my answers are true and complete to the best of my knowledge. If this application leads to employment, I understand that false or misleading information in my application or interview may result in my release.

Signature: _____ Date: _____

DO NOT WRITE BELOW THIS LINE

Interviewed By _____ Date: _____

Remarks: _____

Neatness _____ Ability _____

Hired: YES NO Position: _____ Dept: _____

Salary/Wage: _____ Starting Date: _____

Approved: 1. _____ 2. _____ 3. _____

EMPLOYMENT MANAGER

DEPT. HEAD

GENERAL MANAGER

APPLICANT'S ACKNOWLEDGEMENT

I certify that the answers given herein are true and complete to the best of my knowledge. I understand any misrepresentations, omissions of facts or incomplete answers in any application document may disqualify me from further consideration for employment. I further understand that, if employed, any misrepresentation or omissions of facts in any application document may be cause for my dismissal at any time without prior notice.

I consent and authorize GVL Polymers, Inc. to contact my former employers, references and any other persons and organizations for information bearing my qualifications for employment. I further authorize the listed employers, schools and personal references to give GVL Polymers, Inc. any and all information about my previous employment, education, along with any other pertinent information they may have and hereby waive any actions which I may have against either party(ies) for providing good faith reference.

I expressly agree and understand that, if employed, my employment is not for a specific term, is based on mutual consent and may be terminated by me or the company with or without notice or cause at any time. I further understand that no oral promise, employer policy, custom, business practice or other procedure (including the Basic Employment Policies, Employee Handbook or any other Personnel Manuals) constitutes an employment contract or modification of the At-Will employment relationship between me and GVL Polymers, Inc. I also understand that this aspect of my employment with GVL Polymers, Inc. may only be altered with a written authorization signed by the CEO of GVL Polymers, Inc., and that my At-Will status with ADP TotalSource may not be altered.

I understand that applicants for certain positions may be required to qualify for employment based on additional employment criteria. For example, I may be required to take a pre-employment test; take a driver's examination; submit to a background investigation or take a pre-employment drug test. If I am offered employment or start work before and required test is completed, my employment is contingent on satisfactory results an all required tests. I authorize GVL Poly to release the results of background checks (if any) and my pre-employment drug/alcohol test (if any), any information on this application and any relevant information about me to each other and to other ADP TotalSource clients for whom I have applied for employment, and release GVL Polymers Inc., ADP TotalSource and its clients from any and all claims related to the unlawful release of this information. I further authorize the release of any background check results and of any drug/alcohol test to any state or federal authority requesting such information and in response to a valid subpoena or other legal document.

Signature: _____ Date: _____